

LICENSING SUB-COMMITTEE

MINUTES OF MEETING HELD ON FRIDAY 6 SEPTEMBER 2024

Present: Cllrs Derek Beer, Sarah Williams and Craig Monks

Officers present (for all or part of the meeting):

Lara Aintree (Senior Lawyer - Regulatory), Kathryn Miller (Senior Licensing Officer), John Miles (Democratic Services Officer) and Matthew Turnbull (Democratic and Electoral Services Apprentice)

Also present remotely: Mr Swindell (Designated Premises Supervisor), Mr Piers Warne (Solicitor for the Applicant) and Mr Phil Warne (Admiral Taverns).

89. Election of Chair and Statement for the Procedure of the Meeting

Proposed by Cllr Sarah Williams, seconded by Cllr Craig Monks.

Decision: that Cllr Derek Beer be elected as Chair for the duration of the meeting.

90. Apologies

There were no apologies for absence.

91. Declarations of Interest

No declarations of disclosable pecuniary interests were made at the meeting.

92. Urgent items

There were no urgent items.

93. Premises Licence Variation Application for Waterloo, 1 Grange Road, Weymouth

The Senior Licensing Officer introduced the report to consider a variation of a premises licence to extend the permitted hours for the sale of alcohol to 10am to midnight Monday to Sunday, to add live and recorded music Monday to Saturday from 10am to 11.30pm and late-night refreshment (indoors) Monday to Sunday 11pm to midnight. In terms of New Year's Eve, it was requested that the licensable activities be permitted to run from the end of permitted hours on New Year's Eve until the start of permitted hours on New Year's Day. Dorset Police were content with the agreed conditions and withdrew their objections provided those conditions were applied to the licence.

The Applicant's Solicitor, Mr Warne addressed the Sub-Committee. He requested to have one additional hour at the end of the day for the sale of alcohol Monday to Sunday, two hours on Sunday morning and half an hour in the evening. Late-night refreshment 11pm to Midnight Monday to Saturday. Mr Warne informed that none of the other responsible authorities had made any representations, and the new conditions put forward represented a robust and significant improvement of the licence which currently had no conditions other than the mandatory conditions. He informed that the premises had an experienced manager, who lived at the premises.

The Sub-Committee was addressed by the Designated Premises Supervisor, Mr Swindell. He explained that he was not looking to change the operating model or the touch and feel of the pub or entertainment offered. He wanted extra hours at the end of the night so that patrons could disperse gradually from the premises rather than everyone leaving at 11pm. In response to questions, he added that the pub was located on a back street and did not generally receive passing trade at night, but they would install signs which advised customers that there would be no new entry after 11pm.

All parties were given the opportunity to have their say and sum up.

Decision

To VARY the Premises Licence to extend the times that alcohol can be sold (on and off sales), to add late night refreshment and to add conditions as follows:

Sale of Alcohol (on and off the Premises)

Monday to Saturday 10:00 to midnight

Sunday 10:00 to 23:00 hours

From the end of permitted hours on New Year's Eve until the start of permitted hours on New Year's Day.

Late Night Refreshment

Monday to Saturday 23:00 to midnight

From the end of permitted hours on New Year's Eve until the start of permitted hours on New Year's Day.

New Conditions added to the licence:

1. No new entry to the premises after 23:00 hours on any day. Signs to be displayed at the entrance to this effect.
2. A dispersal policy will be drawn up and implemented to ensure customers leave the area quickly and quietly. A copy will be made available to officers on request.
1. A complaints log will be maintained by the Designated Premises Supervisor ('the log'). The log will be used to record any complaints made by residents to the operation of the premises. The log will record the date, time and nature of the complaint, along with the name of the person making the record and any action taken in relation to that complaint.
2. All external areas will close to the public at 23:00 hours with the exception of smokers.

3. The external garden lighting will be dimmed after 23:00 to reduce light pollution but retained at a level to ensure public safety.
4. Challenge 25 shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards or any other form of ID authorised by the Home Office for the purpose of age verification relating to sales of alcohol.
5. All staff involved in the sale of alcohol shall receive training on the Licensing Objectives, the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attached to the Premises Licence. A record shall be maintained of all staff training and that record shall be signed and dated by the person receiving the training and the trainer. Refresher training shall be provided every six months. All records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.
6. A Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises. The CCTV system will contain the correct time and date stamp information and will have sufficient storage retention capacity for a minimum of 28 days of continuous footage. Weekly checks will be made and documented to ensure the system is functioning as required and all details are correct, including the time and date shown. CCTV shall be downloaded on request of the Police or authorised officer of the council in conjunction and compliance with all relevant data protection laws in force. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times when the premises is open to the public. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
7. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the Police or an authorised officer of the Council at all times whilst the premises is open.
8. The Designated Premises Supervisor will ensure that an incident report register is maintained on the premises to record incidents such as anti-social behaviour. The incident report register will be kept on the premises and produced for inspection immediately on the request of an authorised officer or Police. The register will be checked and signed weekly by management.
9. The holder of the licence shall undertake a risk assessment with regard to the deployment of SIA Door Supervisors for special events and to then implement the outcome of the risk assessment. A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and for a period of up to 6 months.
10. The holder of the Premises Licence will ensure as far as practicable that no customers take glasses or open bottles away from the premises.

The Premises Licence as varied will therefore read as follows:

Sale of Alcohol (on and off)

Monday to Saturday 10:00 to midnight

Sunday 10:00 to 23:00 hours

From the end of permitted hours on New Year's Eve until the start of permitted hours on New Year's Day.

Late Night Refreshment

Monday to Saturday 23:00 to midnight

From the end of permitted hours on New Year's Eve until the start of permitted hours on New Year's Day.

Annex 2. Conditions Added by the Sub-Committee at a hearing

1. No new entry to the premises after 23:00 hours on any day. Signs to be displayed at the entrance to this effect.
2. A dispersal policy will be drawn up and implemented to ensure customers leave the area quickly and quietly. A copy will be made available to officers on request.
3. A complaints log will be maintained by the Designated Premises Supervisor ('the log'). The log will be used to record any complaints made by residents to the operation of the premises. The log will record the date, time and nature of the complaint, along with the name of the person making the record and any action taken in relation to that complaint.
4. All external areas will close to the public at 23:00 with the exception of smokers.
5. The external garden lighting will be dimmed after 23:00 to reduce light pollution, but retained at a level to ensure public safety.
6. Challenge 25 shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards or any other form of ID authorised by the Home Office for the purpose of age verification relating to sales of alcohol.
7. All staff involved in the sale of alcohol shall receive training on the Licensing Objectives, the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attached to the Premises Licence. A record shall be maintained of all staff training and that record shall be signed and dated by the person receiving the training and the trainer. Refresher training shall be provided every six months. All records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.
8. A Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises. The CCTV system will contain the correct time and date stamp information and will have sufficient storage retention capacity for a minimum of 28 days of continuous footage. Weekly checks will be made and documented to ensure the system is functioning as required and all details are correct, including the time and date shown. CCTV shall be downloaded on request of the Police or authorised officer of the council in conjunction and compliance with all relevant data protection laws in force. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times when the premises is open to the public. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.

9. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the Police or an authorised officer of the Council at all times whilst the premises is open.
10. The Designated Premises Supervisor will ensure that an incident report register is maintained on the premises to record incidents such as anti-social behaviour. The incident report register will be kept on the premises and produced for inspection immediately on the request of an authorised officer or Police. The register will be checked and signed weekly by management.
11. The holder of the licence shall undertake a risk assessment with regard to the deployment of SIA Door Supervisors for special events and to then implement the outcome of the risk assessment. A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and for a period of up to 6 months.
12. The holder of the Premises Licence will ensure as far as practicable that no customers take glasses or open bottles away from the premises.

ANNEX 3 - PLANS

Refer to plan dated September 2007 drawn by @CADemy Design for The Waterloo, detailing ground floor of premises on a scale of 1:100 (submitted as a minor change to an existing licence granted under Schedule 8 to the Licensing Act 2003 dated 21st January 2008) which forms part of this licence and should be read in conjunction with it.

94. **Exempt Business**

There was no exempt business.

Duration of meeting: 1.30-1.50 pm.

Chairman

.....